

Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
-0- Catarman -0-

Vacancies
August 22 , 2017

DIR. PHARIDA Q. AURELIA
 Director II
 Civil Service Commission
 Northern Samar Field Office
 Catarman, N. Samar

Dear Director Aurelia:

Please effect publication of the following vacant positions in the CSC Bulletin of vacant Positions in the Government

Position	Salary Grade/Annual Salary	Item No.	QUALIFICATION STANDARDS			
			Education	Work Experience	Training	Eligibility
(2) Utility Workers I	1/1 P 113,784.00	PGSO 11-15 & PGSO 11-82	Must be able to read and write	None required	None required	None required ((MC 11 s. 96-Cat. III)
Brief Description of the General Function of the Position:		Responsible to Clean the office/rooms, CRs, windows and surrounding area and keeps office equipment and furniture's clean and orderly				
Preference shall be given to applicants who possess the following competences:						
<ul style="list-style-type: none"> • Exemplifying Integrity Intermediate: Demonstrates compliance to Intermediate rules and other standards set by PGNS. • Service Delivery Basic: Understands role in the agency and recognizes the importance and value of efficient work • Communication Basic:Speaks clearly and courteously when communicating messages using simple/ basic terms or words 						

Interested and qualified applicants should signify interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 15, 2017**. The assessment process will start on September 16, 2017.

1. Fully accomplished Personal data Sheet with recent passport-size picture (CS Form 212 Revised 2017) which can be downloaded at www.csc.gov.ph
2. Barangay Certification

Send to:

HON. JOSE L. ONG JR.
 Governor
 Province of Northern Samar

c.c. PHRMDO & Provincial Administrator

Note: * For promotional appointments